

The University of Edinburgh



Application for Admission to the Graduate Diploma in Theology/Religious Studies

Notes on Completion of the Application Form

- Please complete the form in block letters in black ink or typescript. If there is insufficient space for any of your answers, please attach an additional sheet.
- The following notes relate to specific numbered questions on the form

1. Information about the University of Edinburgh

Please indicate how you heard about the degree, for example:

- Personal Recommendation
- Department brochure
- Open day/recruitment fair
- Advertisement (please state location)
- Undergraduate Prospectus
- World Wide Web
- Careers Office

2. Personal Information

Surname: If your surname has changed since your 16th birthday please insert your previous surname(s)

3. Correspondence address

Show here the address at which we can contact you now (if this is different from your permanent address), and tell us how long you will remain at this address.

4. Country of permanent residence

- Please state your nationality
- Enter the name of the country where your permanent residence is.
- Please list all the countries you have lived in for periods of longer than five weeks, and provide the date you were resident in these countries, e.g. if your country of permanent residence is the UK but you lived in France for three months, your answer to the question may look like this:

TOWN/CITY AND COUNTRY

DATES (MONTH AND YEAR)

UK.....from birth – December 1996

Paris, France.....January 1997 – March 1997

UK.....April 1997 – to date

5. Next of Kin

Please give the name and address of a relative, partner or close friend whom we should contact in the event of an emergency.

6. English language competence

If your first language is not English, you will be required to pass an approved English test before you can be admitted. Details of acceptable English tests can be found on the website at www.hss.ed.ac.uk/Undergraduate/prospective/international_entry.htm#EUEnglish

If you have sat an English test within the last two years, please enclose the original certificate. If you have not yet sat a test, or your results do not meet the College's minimum requirements, you will need to meet the requirement before the offer of a place can be confirmed.

7. Disability, special needs or medical condition codes

The University welcomes applications from students with disabilities. In order to enable us to provide the best available support, it is important that you let us know if you have any physical or other disability, or have any medical condition which might necessitate special arrangements or facilities for your study or accommodation. The information you supply will not affect judgements about your academic suitability, and will be treated in strict confidence. Please enter the code from the list below. If you have concerns about stating your disability on the form, you may contact the Disability Office in confidence at: 3 South College Street, Edinburgh EH8 9AA, tel 0131 650 6828, textphone 0131 650 9371 or email Disability.Office@ed.ac.uk

DISABILITY CODES:

0	None	6	You have mental health difficulties
1	You have a specific learning difficulty (for example, dyslexia)	7	You have a disability that cannot be seen (for example, diabetes, epilepsy or a heart condition)
2	You are blind or partially sighted	8	You have two or more of the above
3	You are deaf or hard of hearing	9	You have a disability, special need or medical condition that is not listed above
4	You use a wheelchair or have mobility difficulties		
T	You have Autistic Spectrum Disorder or Asperger Syndrome		

8. Educational and Professional Qualifications

Please provide full details of schools/colleges attended and qualifications achieved. If you cannot remember all your qualifications, please enter your most recent. Candidates should enclose photocopies of the relevant certificates (Degree, Higher National Qualifications, Highers/A-Levels/GCSEs etc). If you are still studying or awaiting results, you may apply now, however your admission cannot be confirmed until evidence of your examination results has been supplied.

If your transcripts are not in English then a certified translation must also be submitted.

9. Declaration of Criminal Record

Relevant criminal convictions are only those for offences against the person, whether of a violent or sexual nature, and convictions involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

10. References

Show here the name and postal address of someone who is willing to provide a reference for you. Please pass a Referee Report form on to your selected referee. Applications cannot normally be considered until references have been received.

What Happens Next?

Your completed application form and supporting papers will be considered by the Undergraduate Admissions Office. You will receive a letter from the College Admissions Office offering you a place, or advising you that your application has been unsuccessful. The offer of a place may be subject to certain conditions which you must meet before your offer of admission can be confirmed. Once your final place has been confirmed you will be sent detailed joining and registration information.

Important Notice

Any offer of a place will be subject to the Terms and Conditions of Admission as set out in the current Prospectus.

Data Protection Act 1998

The University of Edinburgh holds information about everyone who applies to the University and everyone who studies at the University. We use the information from your application form to administer your application and to compile statistics that may be published or passed to government bodies such as the Scottish Funding Council (SFC) or the Higher Education Statistics Agency (HESA). If your application is successful we will also use the information to administer your studies, to monitor your performance and attendance, and to provide you with support.

If you have any queries regarding the University's use of your information please contact the University's Data Protection Officer (Data-Protection@ed.ac.uk)